

Alderwood Primary School

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Executive Head Teacher: Jo Gordon

Head of School: Adam Wilson



Dear parent and carers,

Here are some important updates regarding the next academic year from Alderwood Primary School.

How September will look

The risk assessment is nearly completed and is then going to go through a consultation period with staff, unions and trustees. Once this has been done, we will share it with you, via the website, so that you are fully aware of the measures we are taking. It follows closely what we have currently been working with. From September the Government states that we need to have a (full details can be accessed by clicking [here](#)):

1. Hierarchy of control measures which remain the same to reduce risk by:
 - a requirement that people who are ill stay at home,
 - robust hand and respiratory hygiene,
 - enhanced cleaning arrangements,
 - active engagement with NHS Test and Trace,
 - formal consideration of how to reduce contacts and maximise distancing between those in school, wherever possible, and minimise potential for contamination so far as is reasonably practicable.
2. In school - reducing contact will depend on the school's circumstances and will (as much as possible) include:
 - grouping children together,
 - avoiding contact between groups,
 - arranging classrooms with forward facing desks,
 - staff maintaining distance from pupils and other staff as much as possible.

At Alderwood, from September, this will mean we will have whole class bubbles. We are able to build on the model that we have created successfully this term. We will continue to stagger break and lunch play times. School lunches will remain as packed lunches only for the first few weeks for all children, but we will seek to change this as soon as we can.

We will also continue to stagger the start and end of the day in order to adhere to guidelines. Please see *the timetable below*. To assist with this we will be asking families to be really



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efficient with their arrival time in order to make this process as safe and seamless as it can be and by doing this it will prevent groups congregating at the gates. For families with siblings in school the eldest can arrive at the same entrance as the youngest and will be able to walk through school to their classroom. However, we would recommend for the first few day's children are dropped off at their year group, so they are aware of its location and how it operates.

Year Group	Timings	Location
Reception	Drop Off: 8:45 – 8:55am Pick up: 3:25pm Wednesday Pick Up: 1:00pm	Reception gate
Year 1	Drop Off: 8:35 – 8:45am Pick up: 3:15pm Wednesday Pick Up: 12:55pm	Reception gate
Year 2	Drop Off: 8:45 – 8:55am Pick up: 3:25pm Wednesday Pick Up: 1:00pm	Main gate
Year 3	Drop Off: 8:40 – 8:45am Pick up: 3:25pm Wednesday Pick Up: 12:55pm	Main gate
DSP	Drop Off: 8:55 – 9:00am Pick up: 3:30pm Wednesday Pick Up: 1:00pm	Main gate
Year 4	Drop Off: 8:50 – 8:55am Pick up: 3:35pm Wednesday Pick Up: 1:00pm	Front Entrance
Year 5	Drop Off: 8:45 – 8:50am Pick up: 3:30pm Wednesday Pick Up: 12:55pm	Front Entrance
Year 6	Drop Off: 8:40 – 8:45am Pick up: 3:25pm Wednesday Pick Up: 12:50pm	Front Entrance

We will continue to ask all parents to remain off site and drop children at the gates. However, we will continue to be contactable by email or phone and if exceptional circumstances require it, a socially distanced meeting on site.

You will have seen from the Trust letter that we will be shutting at lunchtime one day a week in order to give the teachers their legal planning and preparation time. We will do this on a Wednesday afternoon. The children will eat their lunch and then go home between 12:45pm and 1:00pm. We have altered the timings of the day to ensure that the children have the same number of teaching hours over the week.

Next year we will only be able to go on local trips for the first part of the year. We will be asking for parent volunteers to support with this as you will be part of the bubble! We will send out a letter with further details about this in September.

We will be continuing to ask that children bring in as little from home as possible. This means no bags or rucksacks please. They will have their own set of classroom equipment. All they will need to bring is their book bag, a coat, a clearly labelled water bottle and a packed lunch if they have a home packed lunch.

Alpha club will be up and running from September. The Alpha club team are currently going through the guidelines and how it will look for them. It will mean it is going to be organised differently, but the team are looking forward to opening up again. In addition to Alpha club's regular service they announced that they will be providing afternoon provision on Wednesday's from 12:45pm onwards when the school closes.

Please do email if you have any other questions or need to know anything that I have omitted to mention here. We will continue to keep you updated on guidance and what this means for us as a school.

The holidays...

As you are aware, Friday is the last day of school and we want to wish all our pupils a well-deserved break! It has been a remarkably unique year and they all have coped very well with an ever-changing situation.

I would just like to take this opportunity to thank you all for your continued support throughout the year and for being extremely welcoming towards me. Alderwood is a wonderful school where fantastic learning experiences are created for the pupils. Mrs. Cutajar will look after the school very well in September, as she always has before.

We wish all a lovely summer and please take care.

Mr. Wilson and all the Alderwood staff